



10 January 2017

**English Version**

Dear Parents,

As you may remember, last year we decided to stop sending the traditional yellow envelope with the inscription documents.

The steps for families wishing to enroll their children for 2017-2018 School Year are listed below. We are also including information regarding scholarships, tuition fees for the 2017-2018 school year, as well as important administrative policies.

**Steps to enroll for 2017-2018 School Year**

1. To enroll, it is mandatory to be up to date with payments.
2. Fill in the online format "Anexo A". The format will be available as of 12<sup>th</sup> January in the school's web page: [www.edron.edu.mx/anexoa](http://www.edron.edu.mx/anexoa). Please also make sure you print a copy for Caja.
3. Parents must fill out one format "Anexo A" per child, and bring a signed copy to Caja when paying the enrolment fee. Note: the format must be completed and signed by parents.
4. Enrollment must have taken place by 28<sup>th</sup> February 2017.
  - a. If, by 28 February 2017, Caja has not received your format Anexo A and your payment, it is understood that you have no interest in continuing next school year and the school is free to offer the place(s) to someone else.
  - b. For those families with more than one child, payments can be deferred as follows (from the eldest child to the youngest child):

1st child - February 28th at the latest

2nd child - March 31st at the latest

3rd child - April 30th at the latest

4th child - May 31st at the latest

**Scholarships**

For those families who wish to apply for a scholarship for the 2017-2018 School Year, all the relevant information can be found on the web page. We remind you that all applications must be handed-in, fully completed and on time by 6<sup>th</sup> February 2017.

Regards,

Eamonn Mullally  
Head Teacher

Orlando Garcacano C.  
Head of Administration