



# THE EDRON ACADEMY

## Admissions Policy 2025-2026

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### **Admissions Policy**

#### **1. Aims**

- To provide a consistent, transparent and fair admissions process which is conducted in the same way, at the same standard at all times, in line with the school's strategic aims and objectives and relevant legislation.
- To be a flagship school for inclusion while upholding high standards for the academic and personal development of each and every pupil, in line with the school's values.
- To attract and select candidates and families who will contribute positively and successfully to the Edron community.

#### **2. Purpose**

- To ensure the admission process is conducted in a fair, effective and transparent manner.
- To achieve this purpose, those responsible for each stage of the admissions process will deal honestly, fairly, and efficiently with all admissions applicants.
- All applicants will be treated equally.
- The school will never discriminate against any applicant based on protected characteristics, such as gender, sexuality, race or religion.
- Admissions will usually be open up to a maximum of 24 students per class or 18 students per class in Nursery and Reception.

#### **3. Admissions Committee**

- The final responsibility for the admission of a student will lie with the Admissions Committee.
- Members of the Admissions Committee are: Head Teacher, Head of School and any relevant member of the academic staff or Senior Leadership Team.
- Each application will be considered on an individual basis by the Admissions Committee.

#### **4. Admissions Procedures**

##### Application

The information provided on the application form (Appendix A) will be used as a first filter by the Admissions Committee. The information provided must be complete and detailed. The application

must be completed in full, in English and all the necessary supporting documentation must be provided. The application should include a copy of birth certificate, CURP, school report cards, recommendation letter, *carta de buena conducta*, *carta de no adeudo*, *cartilla de vacunación* and blood type (Kinder). Parents will be sent the list of documents as well as the application form.

Trial day

Applicants will be invited to spend a trial day in a classroom of the year group they are currently in. During the trial day, students will be assessed on their abilities in: reading and writing in both English and Spanish; mathematics; socio-emotional development; motor skills (Kinder and Lower Primary); interactions with peers, and interactions with teachers. In the secondary school, students will sit the CAT (Cognitive Ability Test) to determine whether the school is equipped to support them in achieving success in the IGCSE and IB exams in the future. Students will also participate in interviews with a member of the secondary leadership team as well as the learning support team.

Admissions decisions

Decisions will be communicated via the admissions email, in an appropriate and timely manner. Generally, responses are given within 24 hours of the end of the trial day.

**Key Stage 3 Admissions Requirements, IGCSE Admissions into Year 10 and Year 11**

- All students must have a minimum of 8.0 SEP in subjects such as Maths, Spanish and English in their last year of study, and no failing subjects as well as an average of 8. CAT scores must be comparable with their peers in order for students to access the school’s challenging curriculum. In general, overall CAT scores should be 90 or above. Students must also demonstrate a good command of English and Spanish based on an evaluation.

**IB Admissions in to Year 12**

- Students must revalidate their studies in maths, science, English and Spanish by attaining a minimum passing grade (G or above) in IGCSEs or equivalent. Students who do not attain 5 or more A\*-C grades will be encouraged to enrol on the Edron Diploma rather than the full IB Diploma Programme.

**IB Admissions in to Year 13**

- Students may only be admitted to year 13 if they have completed the first year of a recognised IB Diploma course which matches the courses offered at the Edron.

Age as of 31st August	The Edron Year Group	Mexican Grade Equivalent	UK Key Stage	Curriculum
1.6- 3	Early Years	Maternal	Early Years	

3-4	Nursery	Kinder 1 Preescolar 1º SEP	Foundation Stage	Early Years Foundation Stage Curriculum
4-5	Reception	Kinder 2 Preescolar 2º SEP		
5-6	Year 1	Kinder 3 Preescolar 3º SEP	Key Stage 1	English National Curriculum Key Stage 1
6-7	Year 2	Primaria 1ºSEP	Key Stage 1	English National Curriculum Key Stage 1
7-8	Year 3	Primaria 2º SEP	Key Stage 2	English National Curriculum Key Stage 2
8-9	Year 4	Primaria 3º SEP	Key Stage 2	English National Curriculum Key Stage 2
9-10	Year 5	Primaria 4º SEP	Key Stage 2	English National Curriculum Key Stage 2
10-11	Year 6	Primaria 5ª SEP	Key Stage 2	English National Curriculum Key Stage 2
11-12	Year 7	Primaria 6to SEP	Key Stage 3	English National Curriculum Key Stage 3
12-13	Year 8	1ª Secundaria SEP	Key Stage 3	English National Curriculum Key Stage 3
13-14	Year 9	2ndo Secundaria SEP	Key Stage 3	English National Curriculum Key Stage 3
14-15	Year 10	3ro Secundaria SEP	Key Stage 4	IGCSE
15-16	Year 11	1a Preparatoria	Key Stage 4	IGCSE
16-17	Year 12	2ndo Preparatoria	Key Stage 5	IB
17-18	Year 13	3ro Preparatoria	Key Stage 5	IB